



UvA JOBSERVICE BV

This form is intended for applications to convert gross salary for the commuting allowance.
I hereby declare that I am familiar with the Scheme.

The signed Conversion Scheme will be part of my ongoing employment contract with UvA JobService B.V.

Name: _____

Initials: _____

Personnel number:

Working in organisational unit: _____

Start date: _____

Home address (possibly temporary): _____

Work address: _____

Number of kilometres, single journey **To calculate the distance, use the ANWB Routeplanner, choosing the shortest route option.** Round up to whole kilometers. If you work at several places, give the average distance. If you have a variable roster, give the average number of days.

Number of travel days per week

Choice: 1) From my gross salary, I forfeit € for a net commuting allowance.

2) I opt for the maximum permissible fiscal allowance.

Explanation:

Under 1) you can opt for less than the maximum permissible allowance.

Under 2) you opt for the maximum permissible allowance.

By signing this form, you declare that you are aware that:

You will need to complete a new form if any of the above information changes.

If the information you provide results in additional taxation payable or a fine (imposed on UJS) by the Tax and Customs Administration, this will be recovered from you.

The conversion of gross salary into a tax-free allowance will be suspended if you are ill or take unpaid leave for longer than six weeks.

I will notify UvA JobService of this before the conversion scheme is applied.

Place: _____

Date: _____

Signature: _____